

**ST. KIZITO SECONDARY SCHOOL**

P. O. Box 702 Francistown ,Gerald Estates Plot No. Lot 23663

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## PROSPECTUS

St. Kizito Secondary School is founded by the Roman Catholic Church in Francistown and it is named after a young Roman Catholic martyr from Uganda who was killed for his faith at the age of sixteen.

St. Kizito Secondary School provides high quality academic, moral and social development for the youth, which will lay a solid foundation for higher level of education in all sectors of the economy. It is a viable option for parents seeking quality Christian education for their children. It is guided and managed under Roman Catholic Church principles.

**VISION**

To create educated, competitive and upright leaders of tomorrow.

**MISSION**

To produce highly motivated and competitive students through quality education, high moral standards and Christian values.

**3H PRINCIPLES**

**HEAD**

Love for learning and empower all with knowledge.

**HEART**

To empower and love God thus deepening spirituality and faith.

**HANDS**

Hard work and service to develop self and others.

**CURRICULUM**

At St. Kizito Secondary School we follow Cambridge IGCSE program from Form 1 up to Form 4.The Form 1 & 2 students do all the subjects that are offered by the school. At Form 3 students have a chance to choose at least two optional subjects.

COMPULSORY SUBJECTS

1. English
2. Mathematics
3. Setswana / French
4. Sciences(Biology,Chemistry,Physics)
5. Bible Knowledge

OPTIONAL SUBJECTS

1. Business studies
2. Geography
3. Information and Communication Technology(ICT)
4. Agriculture

**EXTRA-CURRICULAR ACTIVITIES**

Listed below are some of the activities, which we offer:

SPORTING ACTIVITIES (*Normally on Tuesdays and Thursdays*)

* Volleyball
* Netball
* Table Tennis
* Soccer
* Athletics
* Basketball
* Tennis

CLUB ACTIVITIES (*Normally on Wednesday*)

* Chess
* Swimming
* Darts
* Health Club
* Art and Craft Club

**SCHOOL TIMETABLE**

School day begins on;

6:55am – 4:30pm (*Monday, Tuesday, Wednesday and Friday*)

6:45am – 4:30pm (*Thursday*)

Saturday Study: 8:00am – 10:00am (*It is compulsory for all students*)

**TUITION FEES**

**Tuition fee**: P9300.00/ term

**Boarding fee:** P6000.00/ term

**Development fee**: P3000.00 paid once when the child is in school.

Parents can opt to pay for their day student to have meals in school.

**Meal fee:** P600.00/month (P1800.00/term)

**NB: YOU ARE REQUESTED TO ALWAYS PROVIDE THE SCHOOL WITH THE ORIGINAL DEPOSIT SLIP AFTER EVERY SCHOOL FEES DEPOSIT MADE OR TRANSFERRED TO THE SCHOOL ACCOUNT.**

**OTHER FEES**

* SCHOOL TRIPS-Students go for trips every year in August (end of term 2) and parents are expected to sponsor their children.
* SCHOOL EVENTS-parents are expected to contribute towards major events in school. This includes; Prize giving, St. Kizito Day and other Fundraising events.

**ADMISSION PROCEDURES**

New students are admitted into the school based on the performance score of the admission examination. (An AMOUNT OF P100.00 TO BE PAID FOR THE ADMISSION EXAMS)

A completed application form **must** be accompanied by the following:

1) Copy of Birth Certificate

2) Two recent, passport size photographs (*colour or black and white*)

3) A completed application form with P200 registration fee and a non refundable P3000.00 Development fee

4) Copies of latest academic reports

5) Transfer letter (*if the child is transferring from another school*)

6) Medical Report (*if any*)

**DRESS CODE**

1. **SUMMER**

**GIRLS UNIFORM** *(purchased from school)*

* Pinafore (grey with logo)
* Shirt ( white- long/ short sleeve)
* White socks
* Black school shoes
* Blazer

**BOYS** **UNIFORM**

* Trousers (grey)
* Shirt (white- long/ short sleeve)
* Grey socks
* Black school shoes
* Blazer
* Black belt

1. **WINTER***(purchased from school)*

* Shirt (white- long/ short sleeve)
* Jersey (sky blue with white trimmings)
* Tracksuit (grey with blue print and trimmings)

**SPORTS ATTIRE**

* Trainers/ sneakers
* Tracksuit
* White socks
* Golf shirt/ t-shirt
* Swimming costume
* Sun hats

**HAIR STYLES**

**GIRLS**

* Cornrows
* Needle French

**BOYS**

Brush cut only

**JEWELLERY**

* Only small knobs are allowed.
* No bracelets are allowed.

**MAKEUP**

No student is allowed to wear make up.

**BOARDING REQUIREMENTS**

**TOILETRY**

* Bath soap
* Lotion
* Deodorant
* Face towels
* Towels
* Toilet paper
* Toothpaste
* Toothbrush
* Nail cutter
* Hair brushes/ combs
* Laundry soap
* Fabric softener
* Sanitary pads(girls)

**OTHERS**

* Iron
* Cereal bowl
* Cup
* Water bottle
* Cutlery(Spoon, Tea spoon, Fork and table knife)
* Plate
* Single/bunk bed sheet (2)
* Pillow
* Pillow cases
* Blanket
* Duvet
* 2 small laundry buckets
* Assorted snacks

**NB: CANNED/READY MADE FOOD IS NOT ALLOWED AT THE HOSTEL.**

**PROVISION OF EQUIPMENT**

**TEXT BOOKS**: The school loans the students text books. Parents are expected to replace the textbook in case the book is lost or damaged by the child.

**STATIONERY**

Every student is expected to bring their own stationery:

* Pens (blue and black ink only)
* Pencils (HB only)
* Rubbers
* Ruler(30cm)
* Calculator
* Note books for class notes(15)
* Exercise books (15)
* Highlighters
* Glue sticks
* Small paper scissors
* Math set (instrument)
* Book covers
* Files (for test & exam papers)

**DISCIPLINE**

We regard school discipline as a requisite. It denotes the rules and strategies applied in our school to manage student behaviour and the practices used to encourage self discipline. All students are expected to follow the school rules and regulations in pursuance of creating a favourable environment for learning.

**SCHOOL RULES AND REGULATIONS/PUNISHMENT**

* Expulsion:

This is intended for offences of gravely reprehensible nature that, if immediate and stern action is not taken, will greatly jeopardize the maintenance of school discipline. These include: Vandalism, stealing a serious nature that may involve the police, fighting a member of staff, rape or attempted rape, Smoking or possession of dagga and any other habit forming substances prohibited by the law, sexual misconduct within the school premises, use of any kind of weapon on others etc

* Suspension:

For cases of serious nature that can lead to suspension for a maximum of 20 days or any other punishment deemed an effective deterrent. Examples include ; Possession and/or taking of alcoholic drinks, refusal of punishment, Fighting and/or assaulting other students etc

* Manual work and/ or corporal punishment

These are cases considered less serious but nonetheless serious action must be taken to maintain the ethos of the school. These include; Disrespect to authority, Use of abusive/vulgar language, Bullying and name-calling, going out of school campus without permission during school hours etc

* Verbal warnings *(recorded in student’s file)*

For offenses such as Missing the lessons and study without permission, Failure to write notes/assignment/tests/exams, Absence from school without valid reasons, Late coming etc

**CELL PHONES AND LAPTOPS**

Cell phones and laptops are totally **prohibited** in the school premises. Any student found in possession of a cell phone/laptop will have it confiscated by any member of staff and prefects. The phone/laptop will be kept in the school head’s office or any delegated HOD and the student will be punished. The school will not be responsible for any issues related to cell phones/laptop; examples. Missing, stolen, damaged or confiscated.

Confiscated cell phones and laptops will only be given back to a parent/guardian upon payment of;

**Cell phone:** P200.00

**Laptop:**P500.00

**Disc man & walkman:**P100.00

**ABSENCE**

If for any reason your child is unwell, please contact the school to let us know as soon as possible. On their return, please write a brief note explaining the reason for their absence, and any details the class teacher may need to know.

**ASSESSMENT AND REPORTS**

* Student’s progress is continually monitored. This is done through continuous assessment, class exercises, and examination.
* Reports for students are issued on a regular basis at the end of every term.
* Teachers may make appointment to see parents concerning the progress of students at any time during the year. Parents must feel free to do likewise.

**VISITS TO THE SCHOOL (*Boarders*)**

Parents are allowed to visit their child last Saturday of the every month.

**TRANSFERS/WITHDRAWALS**

If a student is to be transferred to another school or decide to stop school, it is crucial that the school is notified in writing.

The student should give **one full term’s** notice before a child is withdrawn from school. One full term’s fee will be charged if the correct notice is not given.

**CHANGE OF ADDRESS**

Always update the school administration [in writing] of any change in your telephone, cell phone number, postal address, physical residential address or change in your work place, in order to contract you in emergency.